

BDC Overview and Scrutiny Board - Action Sheet (2025/26)

17th June 2025 Meeting

Subject	Action Required	Action Taken	Officer(s) Responsible	Other Comments	Status
Contaminated Land Strategy	To engage with Councillor K. May to provide a review of surveys carried out at Chadwick Lane and Beoley.	19/6/25 – Email to relevant officer for action. 8/7/25 Further request sent.	Mark Cox, WRS		Completed: 30/7/25 - The information requested concerning landfills in Bromsgrove has been provided to Cllr May.
Installation of EV Chargers	1. To enquire if Zest Eco Ltd can provide assurances that disabled access will be a priority for EVCI.	19/6/25 – Email to relevant officer for action.	Simon Parry, Assistant Director Environmental Housing and Property Services		Completed: 2/7/25 PAS document emailed to all Members.
	2. To provide profit share totals since installation from Equans.	19/6/25 – Email to relevant officer for action. 9/7/25 – Further request sent. 18/7/25 – Chased a response 12/8/25 – Chased a response 26/8/25 – Chased a response			Outstanding: Officer update 21/7/25 – Climate Change Manager chased with Equans for this data and followed up 21/7/25. However, no response received to date.
	3. To discuss Terms and Conditions arrangements with Zest regarding possible	19/6/25 – Email to relevant officer for action.			Completed: Response 21/7/25 – “With regards to the revenue/profit share in relation to

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	immediate revenue share arrangements.	9/7/25 – Further request sent. 18/7/25 – Chased a response.			the contract with Zest, under the terms of the contract it states: The Profit Share shall be payable by the Supplier to the Buyer on the first anniversary of the date of the Lease of the relevant Site. This occurs when "Following calculation of EVCI Income and Costs for the relevant Calculation Period..., the Profit shall be established."

22 July 2025 Meeting

Subject	Action Required	Action Taken	Officer(s) Responsible	Other Comments	Status
Local Heritage Action List	Lickey and Blackwell Heritage Lists - To include Councillor Kumar into any relevant communications (including future communications).	31/7/25 - Emailed Mary Worsfold 12/8/25 - Chased response 26/8/25 – Chased a response	Mary Worsfold, Principal Conservation Officer		Outstanding
Bromsgrove Town Centre Strategic Framework	Officers to consider an elected Member to be part of the Town Centre Steering Group.	31/7/25 – Emailed Lyndsey Berry 1/8/25 – Chased for a response	Lyndsey Berry, Bromsgrove Centres Manager		Outstanding
	A promotional video to be produced to communicate the 'vision' to the public.	31/7/25 – Emailed Lyndsey Berry 1/8/25 – Chased for a response	Lyndsey Berry, Bromsgrove Centres Manager		Outstanding

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Finance and Budget Working Group - Membership	29/7/25 - Sent follow up email to all members of overview and scrutiny 'pool' asking for further expressions of interest in joining FBWG to fill the remaining 3 vacancies.		Sarah Woodfield, Democratic Services Officer	To be reported to and decided by the Board at the September meeting.	Completed
Levelling Up Fund Programme Quarterly Update	Next update to be provided at the October meeting				Completed (on the work programme for October)